

**INTERNATIONAL STOKE MANDEVILLE  
WHEELCHAIR SPORTS FEDERATION**

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**President**

*Mr Bob McCullough OAM – Australia*

**Vice President**

*Mr Paul DePace – USA*

**Secretary General/Executive Director**

*Ms Maura Strange – Great Britain*

**Sports Science & Medical Officer**

*Dr Oriol Martinez – Spain*

**Development Officer**

*Mr Lai Fou-Hwan – Chinese Taipei*

**Honorary Treasurer**

*Mr Bob Paterson – Great Britain*

**Executive Member at Large**

*Mr Ian Brittain - Great Britain*

**Sports Officers**

*Mrs Ann Webb, Wheelchair Archery – Great Britain*

*Mr Chris Cohen, Wheelchair Athletics – Great Britain*

*Mr Martin Hennin, Cue Sports - Belgium*

*Mr Alberto Martinez Vassallo, Wheelchair Fencing – Spain*

*Mr Bob Tinker, Wheelchair Lawn Bowls – Australia*

*Mr Glyn Hibbert, Powerlifting – Great Britain*

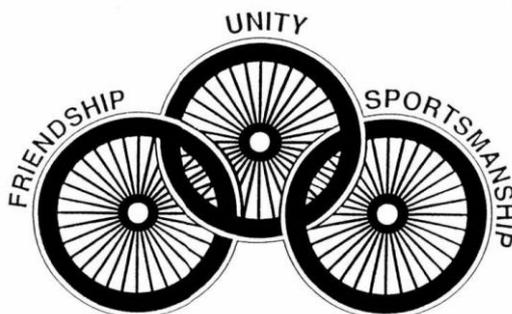
*Mr Pawel Zbieranowski, Wheelchair Rugby – Canada*

*Mr Dave Baskin, Shooting – USA*

*Mr Paul Gockel, Swimming – Australia*

*Mr Øivind Eriksen, Wheelchair Table Tennis Representative - Norway*

# **International Stoke Mandeville Wheelchair Sports Federation**



**ISMWSF**

## **1999/2000 ANNUAL REPORT**

On behalf of the ISMWSF Executive Committee, I present to the 2000 General Assembly of Nations the 1999/2000 Annual Report for your approval and endorsement.

Bob McCullough OAM  
President

# PRESIDENT'S REPORT

## BOB McCULLOUGH OAM

### INTRODUCTION

Another year has passed and while there have been significant achievements in the progress of providing services to our member nations and athletes, it is very apparent to me that we are indeed fighting a losing battle when it comes to having the necessary financial and human resources to achieve our objectives. I only have to reflect on my last report to the ISMWSF General Assembly in Christchurch to realise the magnitude of the task. I certainly believe it is essential to reform the present international structure for the physically disabled into one organisation, as really with the present structure it is a pretentious situation which is doing little for our member nations and athletes.

Member nations will have had a chance to read and examine the new constitution for the forming of a new organisation for the 'physically disabled' with ISMWSF and ISOD forming the basis of the organisation. To reach this point in bringing the two organisations together has been a considerable amount of work for me personally and believe me there have been many moments of total despair in attempting to maintain what I regard as a **last chance** to create a truly professional organisation for the physically disabled. We must not fail, and while I believe the groundwork has been put in place to create the new organisation there is the danger of complacency which could allow the past poor practises and management to continue. The new organisation must have a strong participation throughout the world and the ability to deliver services. The organisation needs to be alive in every region of the world and not just a few people struggling to keep the organisation going.

I strongly recommend that all ISMWSF member nations spend some time in considering the new organisation before the General Assembly and to be in a position to contribute to the debate and future management of the organisation.

### ISMWSF ATHLETICS

The other area to which I have devoted some considerable time over the past year or more is the organisation and structure of the sport of track and field athletics which, with the departure of Chris Cohen and Sue McKiernan this year, will leave a considerable gap. Of course matters have not been helped by Chris and Sue trying to fulfil the dual roles of ISMWSF and IPC representatives and the lack of assistance from the elected ISMWSF Athletics Executive.

The ISMWSF Executive has recognised the need to take immediate positive action to rectify the situation and it is hoped that by the time of the Sydney General Assembly action will have been implemented to employ a professional person to co-ordinate the sport of athletics. In parallel with this the ISMWSF Executive is seeking to see a strong Athletics Executive elected at the Sydney Athletics Sports Assembly and one which will be active in turning the sport onto a well managed unit.

This initiative should not be seen as being in opposition to IPC but rather ISMWSF fulfilling its role as a founding member of IPC and providing IPC with the necessary support on ensuring a strong and viable future for athletics from the grass roots base through to the elite level.

## **INTERNATIONAL WHEELCHAIR SPORTS AWARDS**

One satisfying event for the latter part of 1999 was the Inaugural International Dawn Fraser Wheelchair Sports Awards which was held in Sydney at a corporate business luncheon. The event was attended by over 400 business people and the successful nominees were:

- |                                |                          |                                     |
|--------------------------------|--------------------------|-------------------------------------|
| ▪ Best Male Athlete for 1999   | Heinz Frei               | Switzerland                         |
| ▪ Best Female Athlete for 1999 | Louise Sauvage           | Australia                           |
| ▪ Coach of the Year            | Tim Frick                | Canada                              |
| ▪ Best Media Coverage 1999     | 1999 Basketball Gold Cup | Australian Broadcasting Corporation |

Since the awards Louise Sauvage has gone on to receive the Australian Sports Award for Athlete of the Year and received prestigious international award. This clearly demonstrates the value of an athlete being brought to the fore by its own organisation and the value of awards systems within organisations. ISMWSF is certainly encouraged by the inaugural event and hopes to continue with the annual event. Dawn Fraser has kindly agreed to continue her support for the event with the use of her name for promotional purposes.

Funds raised in a special appeal for the purpose of purchasing a number of Handcycles for use by the Sydney Academy of Sport in promotion of the sport of handcycling resulted in six cycles being purchased. The program for the promotion of sport got underway in early 2000 and it is hoped to extend the program by inviting participants from the Pacific and Asian regions in the immediate future.

ISMWSF has also been active in assisting in the development of handcycling as a sport and an interim committee formed to establish the basic rules and classification systems. Development of a sport is not easy as there is the tendency to want to start as a Paralympic sport rather than in a well planned development.

## **STOKE MANDEVILLE**

The question of the future of Stoke Mandeville as an international facility is still very unclear and it certainly appears unlikely that the facility will be available before 2002 for any form of World Wheelchair Games. Even when the proposed redevelopment is complete sports activities will be limited because of the considerable reduction in accommodation. I believe we must evaluate our overall approach as to how, from an international perspective, we are to utilise the Stoke Mandeville facilities in the future as I do not believe we can wait until the redevelopment is complete before deciding on future ISMWSF programs for events, training and coaching seminars.

The question of the future location of the ISMWSF Headquarters is also an urgent matter as ISMWSF will have to vacate its present offices during the reconstruction period with some doubts as to where it can be located in the interim. This matter will be further examined when the new organisation is formed in 2001 as it is intended to seek tenders from around the world for the hosting of the headquarters of the new organisation.

## **WHEELCHAIR RUGBY**

The sport of wheelchair rugby has for some time been considering becoming an independent sports federation. Members will recall the matter was raised at the 1999 Christchurch General Assembly and the Wheelchair Rugby Chairman was requested to provide a submission for further consideration by the Sydney 2000 General Assembly. This has been done and the submission is contained in this report.

The matter has been debated by the ISMWSF Executive and there are a number of letters in circulation from Wheelchair Rugby Zone Committees and from individual nations. Some of this correspondence has become somewhat personal to both me and the Secretary General,

this I find disappointing as I have always said that sports should be independent federations and we as an organisation should encourage sports to become independent. Our obligation from an ISMWSF point of view is to ensure that any sport wishing to become independent has in place the necessary management structure to manage the sport and that we as an organisation are always available to assist in the development of the sport. I do not believe that ISMWSF should become involved or be manipulated into solving problems within the Executive of Wheelchair Rugby and any internal conflict should be addressed and resolved within the sport! What ISMWSF requires is a clear demonstration that the sport is ready to become a independent federation which can be achieved by:

1. A resolution from the Wheelchair Rugby Sports Assembly to be held in Sydney, seeking to become an independent federation.
2. Providing ISMWSF with a copy of the draft constitution and the Development Plan over the period 2000 to 2004 along with the associated costs and the financial plan for the period.
3. Agreement in principle by the ISMWSF membership that subject to the ISMWSF Executive being satisfied with the content of 1 and 2 above that it will enter into an agreement with the sport of Wheelchair Rugby for it to become an independent sports federation.

One aspect which we should not lose sight of is the value of the ISMWSF member nations which have the very broad responsibility, and the unenviable task, of setting up and maintaining grass roots programs. Much of this work is done with little or no financial resources and it is invaluable in supporting the elite end of all of our sports. Financially the contribution by our member nations is immeasurable and somewhat forgotten when giving credit to the success of the Paralympic Sports! I think we should all pause to realise just exactly how much contribution is made at the grass roots level in the development of our sports.

### **ASIAN WHEELCHAIR SPORTS FEDERATION**

In Christchurch in 1999 ISMWSF was approached by the Chinese Taipei Sports Organisation for the Disabled to form the Asian Wheelchair Sports Federation as an organisation for the promotion of wheelchair sport in the Asian region. Further negotiations took place in Aylesbury in May 2000 and I am pleased to advise that a formal organisation is to be put in place with the headquarters in Chinese Taipei for the next four years. The inaugural meeting of the organisation will take place during the Sydney Paralympic Games and the Foundation President is Mr Lai Fou-Hwan, formerly Secretary General of Chinese Taipei and recently promoted to Vice Minister of National Sports Council for Physical Fitness and Sport. Congratulations to Mr Lai Fou-Hwan in his promotion and on the initiative of establishing the Asian Wheelchair Sports Federation. ISMWSF looks forward to working with the Asian region in the development of sport for the physically disabled.

### **DEVELOPMENT**

At the start of this report I made comment on the difficulty of obtaining the necessary financial and human resources to implement training programs and I believe it is an area which we must address and resolve. There is absolutely no point in formulating ideas and plans only to find that they simply cannot be implemented because of the failure to raise funds. IPC has been generous in making some funds available for development but unless such funds can be matched from other sources they are insufficient to mount and maintain programs. ISMWSF certainly has the plans and programs to assist in development of sport

and sports services throughout the world but the finances are just not forthcoming despite many commendable efforts in attempting to raise funds.

I believe the overall approach to obtaining development funding needs rethinking with a view to establishing a co-operative in collaboration with the IPC, IOSDs and international sports federations. The concept would be to formulate a development plan for each region and to identify those nations which need assistance in establishing an organisation and structure which once established can be sustained through provision of training programs for key personnel. I would envisage that once the Development Plan and costings are formulated we could go forward to major funding bodies such as the UN and UNESCO for long term funding. We could also approach international foundations such as Bill Gates and Diana Princess of Wales to gain specific grants. I think this approach would be meaningful and productive and should also make provision for the employment and training of people in regions. It may well be that we establish and professionally operate an international foundation with all the necessary infrastructure for the training of personnel and producing training programs. I think this approach has more merit than the present ad hoc approach of people receiving funds to make short visits to countries under the guise of training people!

### **WHEELCHAIR SPORTS WORLDWIDE FOUNDATION**

The Foundation, as the funding and marketing arm of ISMWSF, has been hampered by the lack of financial resources to engage the necessary staff to drive the fundraising work. There is no doubt that the Foundation is a sound marketing tool as through the personal work of a few volunteers including the President and Secretary General it has been clearly demonstrated that funds can be attracted from the business sector and there is scope for the endorsement of products by the Foundation. A separate report on the Foundation is presented in the overall annual report.

### **THE FUTURE**

The future of an international organisation to serve the physically disabled through the provision of services and the coordination of competition programs is very much dependent on available human and financial resources. It would indeed be remiss of me to say that human resources are adequate as really we have a situation where volunteers are disappearing, it's not just a problem to ISMWSF but a problem facing virtually every volunteer based organisation in the world. We have entered a period where there is a transition from volunteers to professionally employed staff with the resultant demand on financial resources. Combined with this we have greater participation in sports for people with a disability, a demand for a wider range of services and a boom in information technology which collectively puts further strains on financial and human resources. Attracting and retaining new people to participate in our organisation is a problem which we must address and resolve, and part of the address should concentrate on making participation a pleasure rather than a chore with the resultant burnout!

The creation of a new organisation for the physically disabled will rationalise the administrative workload and provide opportunities to introduce a new approach to the services offered by the organisation but it needs to work in partnership with the IPC in the delivery of services, and the area of Development is one which could benefit the total international community. I believe that the new organisation must have a partnership with the IPC which should clearly define the respective roles of the organisations.

As the architect of the framework for the new organisation I do have fears of the possibility of the present antiquated approach in many areas being carried forward but if we all recognise the need to change and are diligent in creating a General Assembly of Nations new professional approach then the creation of the new organisation will be successful.

The next twelve months are critical in establishing the new organisation and the work in this period by the Working Group will make or break it. I would hope that we can put the needs of our athletes and nations to the fore and formulate an exciting and attractive organisation for the future.

Bob McCullough OAM  
President

# SECRETARY GENERAL'S REPORT

## MAURA STRANGE

### INTRODUCTION

The ISMWSF Secretariat is tasked with the responsibility of ensuring the realisation of aims, responsibilities and duties in all areas of the Federation's operation. The ISMWSF operational remit is achieved through team endeavour - a marriage of volunteer and staff activity with a common objective – for the benefit of a global family involved in sports for athletes with a disability. These activities have created the fundamental basis for athlete development at an international level, as well as formulating the blue print for adoption by sports, national and international organisations and bringing about a global change in attitudes towards persons with a disability.

Whilst aims and objectives associated with the Paralympic Games are accommodated by the IPC embracing a complete range of disabilities, the need for supporting IOSD infrastructure, operations and programmes from grass roots international to elite remains. This work is fundamental and crucial to the provision of increasing opportunity levels in sport. It is also work which requires the highest level of financial and human resource investment in order that opportunities not only remain safeguarded, but can be built upon.

It is apparent that several factors are influencing the way that IOSDs must address their future operational remit:

- Changing focus of expert volunteer base
- Low professional recruitment at levels which will support athlete and sport development internationally
- Majority of financial resources available internationally directed towards elite competitive opportunity

The continued challenge for the ISMWSF Secretariat function is to manage its current resource level to provide optimum benefit to member nations and their athletes. My focus therefore continues to be aimed at achieving close collaborative and co-operative working situations, creation of partnerships, wider based communication networks and successful marketing and fundraising projects which can be efficiently and effectively handled within the resources available and in support of service delivery objectives.

The need for reform within the international organisational infrastructures of sport for persons with a disability remains a crucial factor to be resolved to relieve negative impacts on the operational achievement levels that can be attained. The potential for increased success rates will be considerably enhanced by the amalgamation of interests, programming and service delivery within common areas.

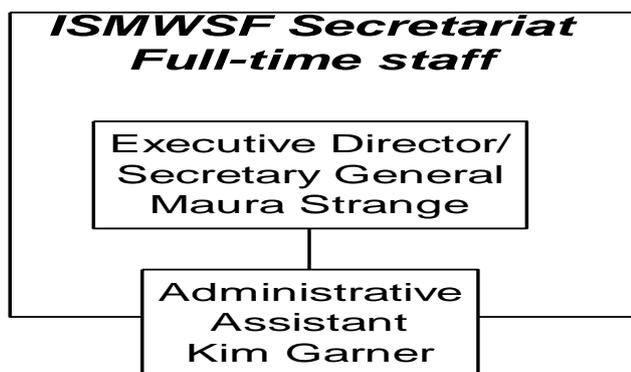
The ISMWSF and ISOD proposal for amalgamation has been moved forward. A refined and joint organisational infrastructure will be decided in a joint General Assembly situation. The

practical and concrete support of nations involved in sport for athletes with a physical disability will play a crucial part in determining the success of the new organisation.

The operational infrastructure will be determined through an interim working group tasked to identify appropriate resources.

### **REVIEW OF SECRETARIAT ACTIVITIES 99/2000**

All Secretariat activities have been diligently pursued, despite the continued limitations in operational resource. I believe that our primary objective of service to ISMWSF member nations from the current Secretariat continues to be met as effectively and efficiently as is possible. The period under review has demanded both the regular and autonomous service related to membership from an ISMWSF perspective, and the functions and duties related to the Paralympic Games, which are essential to our membership and sports.



The Secretariat provision as presently composed has proven itself to be an adaptable asset to the Federation's overall operation during the period under review, particularly in areas where the lack of operational provision has yet to be met and/or additional duties associated with a change in priorities or direction are required. Our regular duties have been well maintained.

### **MEMBERSHIP SERVICES**

The level of ISMWSF membership is a slight improvement on last year with 52 countries as at June 15<sup>th</sup> in good standing, which includes 4 new/reinstated countries; a further 8 countries have extensions for payment by July 1<sup>st</sup> making a minimum total of 60 for countries participating in wheelchair sport activities at all levels internationally. The Secretariat has undertaken several exercises to ensure that all national organisations availing themselves of ISMWSF services are in good standing.

Enquiries and requests for assistance from nations have been dealt with promptly and efficiently. The majority of member country communications that the Secretariat has dealt with during the period under review have been associated with the services ISMWSF provides in support of the Paralympic Games.

Service of General Assembly of Nations, October 1999 was undertaken and minutes circulated to the membership. Preparations for Federation Meetings in Sydney (General Assembly, joint General Assembly ISOD/ISMWSF and Sports Assemblies) have been made, and information packages are being circulated to member nations at the date of this report. These will be followed by a further package for each meeting to include Agenda, Annual Report, Motions to be considered and, for ISMWSF Athletics General Assembly only – notification of slate of nominees for election. All these documents are prepared/compiled and published by Secretariat staff.

## **SPORTS SERVICES**

I encompass, within regular Secretariat duties, a service to sports. This is a background activity in support of the sports related operations reported later in this Annual Report. Areas covered have been administration and co-ordination support in relation to sports technical, sports science and sports management, encompassing both Federational, (e.g. sanction and bid processing, classification co-ordination, enquiry responses to member nations) and Paralympic Games associated exercises generated by IPC, SPOC, member nations, event organisers and consultancy groups where liaison and co-ordination of sports activities in this area are essential. It should be remembered that the Secretariat function is integral to many of the activities reported under “Sports Activities Report”.

One of our major responsibilities in this area during the period under review was to provide event management expertise to the World Wheelchair Games organisers in Christchurch throughout the operational and wash-up period. I also arranged for secretarial provision for administrative and co-ordinative support to be available to sports participating at the Games where requested.

Meetings attended in this respect have included SPOC Sports & Classification Management, European Athletics Co-ordinators, Fencing Section Executive and Lawn Bowls Event Organisers.

I have also recently been tasked by the Executive Management Committee to absorb the Athletics management function from 30<sup>th</sup> June into the Secretariat, until such time as a new staff position of Athletics Co-ordinator is established and elections for a new Committee have taken place. All nations are asked to note that matters concerning ISMWSF Athletics are to be communicated for the attention of the Executive Director, ISMWSF Secretariat, until otherwise notified.

## **WOMEN IN SPORT**

One of sport’s most pressing issues is the need to identify means of changing sports culture to promote equality of opportunity for women and their empowerment in all aspects of sport on a global basis.

This issue holds a high position on the international sporting agenda and much discussion and resolution has resulted from forums within able-bodied sport, including the Brighton and recent Bratislava Conferences. However, ISMWSF recognises a need for focus on concrete strategies, policies, codes of conduct and educational programmes that are specific to the support of women within the sports for disabled field in both international competition and sports management.

An International Conference designed to address a broad range of issues impacting on the aspirations of women in disabled sport is being scheduled for the end of 2001/beginning of 2002. The IR of Iran Sports Federation for the Disabled have announced their willingness to host such a Conference, and the ISMWSF Secretariat will be working in close concert with them to achieve our objectives in this important area.

## **EXECUTIVE COMMITTEE SERVICE**

Executive Meetings prepared and serviced during the period were – October 1999 (during the World Wheelchair Games in Christchurch), February 2000 teleconference and May 2000 meeting at Stoke Mandeville. Minutes of these meetings were circulated within 2 weeks to the member nations.

Regular liaison and report on Secretariat's financial administration has been maintained in support of Hon Treasurer's financial management of the Federation's fiscal affairs. This has included preparation for audit, production of quarterly income and expenditure figures and responsibility for sport section accounts.

With the resignation of our Technical Officer (Sports Services Officer within new infrastructure and operational remit) in February of this year, it was necessary to absorb these duties into the Secretariat function, where possible, until a replacement is identified. Areas of responsibility for a Sports Service Officer encompass management and delivery of sports services of a universal, rather than a sport specific nature, such as education in coaching athletes with a disability principles (CAD), and anti-doping, as well as activities associated with official ISMWSF multi-sports event organisers and representation of ISMWSF concerns to the IPC Sports Council. It is also the responsibility of the Sports Services Officer to compile a report to the General Assembly on sports activity for the period. This was discussed at the recent Executive meeting by the President and it was decided that ISMWSF would prepare and publish the sports report, rather than seek submissions from all sports. I was tasked for this accomplishment.

The Secretariat developed a course programme and promoted its availability for a further Coaching (CAD) course to be conducted at Stoke Mandeville earlier this year. However, whilst take-up level was good, the responses received were past the deadline date set as our indicator as to whether the event would be viable. The course was therefore postponed.

Liaison has been maintained with the IPC Technical Officer, Carol Mushett, on issues concerning the ISMWSF's responsibilities and activities in relation to the Paralympic Games.

I have made provision within Secretariat duties for administrative support for the activities of the Sports Science & Medical Committee ISMWSF and maintained direct liaison with the Medical Officer on related issues.

I have also, as part of my regular duties and responsibilities, fulfilled all legal obligations associated with the position of Secretary General of a charitable and incorporated body registered under the laws of England and Wales.

I have maintained regular report and liaison with our President, Bob McCullough on all issues concerning the Federation's operation, current and future.

### **IOSD CO-OPERATIONS**

In general, inter-IOSD communications work well as and when there is a need. Good collaborations in this area are of great benefit in situations where IOSDs work alongside each other – for example in Athletics.

It is of particular importance to establish and maintain collaborative and working relationships for sports that are practised by the physically disabled groups.

Members will be aware of the preparations that ISMWSF is undertaking to support the proposed amalgamation. This has included teleconference meeting regarding the preparation of documents for the amalgamation. Member nations have received minutes and a package including the draft Constitution and proposals for interim working group duties developed by President Bob McCullough.

Inter-IOSD communication on joint ventures related to Sydney has also included CP-ISRA, and I attended, with President McCullough, an informal discussion session with CP-ISRA President, Colin Rains.

### **MARKETING & PR**

Recommendation has again been made to increase the staffing capacity to include a dedicated fundraising position to capitalise on the opportunities available in this area. Whilst supported in principle, appointment has been postponed for the new organisation to address.

Activities under the banner of Wheelchair Sports Worldwide have therefore continued to be resourced by the President and myself in a volunteer capacity. Balance held in the Wheelchair Sports Worldwide main account as at 16 May 2000 is £18,389 sterling.

During the period under review, I have singularly undertaken several new initiatives in respect to marketing the brand name and securing fundraised or endorsement revenues, which have yet to come to fruition. These include preparations for an appeal situation for HQ facility and negotiation on endorsement for fitness equipment that can be used both by able-bodied and wheelchair users.

I am pleased also to report that the Ludwig Guttmann Paraplegic Sports Foundation have given favourable consideration to our request for financial support of the General Assembly in Sydney and a cheque in the sum of £1,000 sterling has recently been received in the ISMWSF Secretariat from the Foundation.

Disappointingly, the joint fundraising situation with the British Wheelchair Sports Foundation in relation to a Charity Auction for the benefit of Wheelchair Sports Worldwide and to be serviced for a consultancy fee by the British Wheelchair Sports Foundation was cancelled due to lack of public support.

I have also continued to service the working relationship established with Andy Bowden of IQMarketing (previously EPC) who provide Wheelchair Sports Worldwide with gratis support in the area of marketing and IT development (Gems and PasSport to Sport Card). It is disappointing to report that, whilst I have secured sponsorship income for hardware provision for the GEMs (Guttmann Event Management System) and the production of PasSport to Sport Cards, limitations have been experienced in regard to the implementation of the system. A change in Secretariat priorities has meant that we have been unable to concentrate on co-ordinating the necessary input from volunteer based sports/event management experts and software writer/ developers. The dependency on achieving this through volunteer resource, at a no cost basis has delayed the application of the system. At the time of writing this report, however, I have come to agreement with IQMarketing that they will prioritise the IT software development provision necessary to bring GEMs to conclusion at no cost to the ISMWSF. A presentation to sports and nations is targeted for October during the Games.

Objectives included within this unique marketing patronage relationship have also involved creating support networks with other agencies. One project currently being worked on is the relationship being established with Northampton Town Council and Business Partnership with a view to generating incomes to Wheelchair Sports Worldwide on a regular basis from sales of WSW endorsed materials. Potential income levels will be on a developing scale from £5,000 in the first year to £30,000 by the 3<sup>rd</sup> year.

Wheelchair Sports Worldwide marketing and fundraising activities will realise their full potential with the support of full-time, dedicated professional staffing resource.

I have arranged for Wheelchair Sports Worldwide web-site maintenance within the Secretariat function and organised appropriate and additional training in IT. The Secretariat is currently planning a complete revision of the web-site layout to further develop its potential.

The President has successfully negotiated the production of a Wheelchair Sports Worldwide Newsletter from Australia and I shall be writing/compiling copy for the next issue throughout July/August. I am interested to receive submissions from sports and member organisations. Publication is planned for September/October and should therefore be available to nations at the General Assembly.

### **HQ FACILITY**

Member nations are probably aware, especially those who have invested heavily in the facilities at Stoke Mandeville in the past, that the facility will be undergoing a period of refurbishment and rebuild to create a superb new Centre. Work has already finished on a new 8 lane mondo surface track and in principle funding has been secured on a local and national need basis from the British Lottery for other works to commence in November 2000. The facility is owned and operated by the British Wheelchair Sports Foundation on land leased by the local Area Health Authority for the purposes of sports/recreation and support systems for persons with a disability. There is no obligation for the BWSF to plan for or make provision within their new building space to accommodate the ISMWSF HQ.

### **CONCLUSION**

I am pleased to be able to report so positively on the productive achievement level of two staff persons. The interim period we are entering will remain highly pressurised from a staffing perspective and will additionally need some sensitivity in personnel matters as the Federation moves forward into a new era.

It is evident that the ISMWSF's operation has greatly benefited from the asset of continuity provided through a permanent and centralised staffing function, and that in the foreseeable future, the new organisation will be able to draw upon ISMWSF experience in this area.

Respectfully submitted

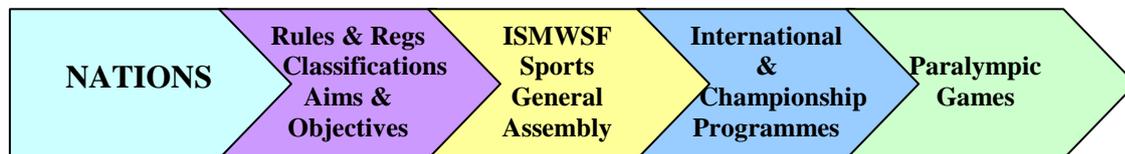
Maura Strange  
Executive Director/Secretary General

## SPORTS ACTIVITIES SUMMARY OF 1999/2000

The primary role of the ISMWSF programmes in sport is to provide increasing opportunities and universal standards for achievement at all levels, and development of the sport itself to the benefit of athletes with a disability.

### WHEELCHAIR ATHLETICS, FENCING AND RUGBY

ISMWSF maintains an autonomous and singular function in respect to governance of international competition and Championship programmes from international grass roots to elite paralympic level in the sports of Wheelchair Athletics, Rugby and Fencing.



(Fig. 1)

### WHEELCHAIR ATHLETICS

The Athletics Section ISMWSF's workload during the period has been a very heavy one and our thanks go to Chris Cohen and Sue McKiernan for their continued commitment to safeguarding wheelchair athletes' interests at all levels, in conjunction with the responsibilities they incur as Chairman and Secretary respectively also of the IPC Athletics Section.

Once again there has been an increase to the number of events sanctioned by the ISMWSF on behalf of participating athletes from the member nations – period September 1999 to October 2000

#### **1999:**

Meeting in Rivera	Switzerland	Sep 2 <sup>nd</sup>
European Championship Marathon	Rotterdam, Netherlands	Sep 12
BWAA Grand Prix Series (field)	Crawley, UK	Sep 18-19
World Wheelchair Games	Christchurch, NZ	Oct 10-18
Southern Cross Multi-Disability Champs	Sydney, Australia	Oct 24-31
19 <sup>th</sup> Oita Wheelchair Marathon	Oita, Japan	Oct 31
Parapanam Games	Mexico	Nov 99
Kuwait Games for Disabled	Kuwait	Nov 99

#### **2000:**

Summer Down Under 2000	Sydney, Australia	Jan 24-30
9th Osaka Wheelchair Marathon	Osaka, Japan	March 26
Dublin Open Athletic Ch'ships	Dublin, Ireland	April 30
Rivera Athletics Meet	Rivera, Switzerland	May 14
Colombier Athletics Meet	Colombier, Switzerland	May 29

Daniela Jutzeler Memorial	Bach, Switzerland	May 31
8th International Wheelchair Marathon	Schenkon, Switzerland	June 3
Irish National Open Ch'ships	Dublin, Ireland	June 3-4
Metro Toronto Wheelchair Challenge	Toronto, Canada	June 23-25
Swede Elite Games - Athletics	Ulluvi, Sweden	Aug 12-13
Czech Open Championships	Nove Mesto, Czech Rep	Aug 17-20
Swiss Open Championships (inc. Olympic Games Wheelchair Track Exhibition Event Trials	Delemont, Switzerland	Aug 19-20
20th Oita International Wheelchair Marathon	Oita, Japan	Nov 12

### **Pending for 2001:**

#### **Sanction**

National Open Junior Disability Games	Queensland, Australia	April 16-26
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#### **Bid**

European Wheelchair Track & Field Championships	Switzerland	TBA
European Wheelchair Half Marathon	Lisbon, Portugal	TBA
World Team Cup	Iran	TBA

Our Athletics Classification Commission, under the Chairmanship of Mats Laveborn, has performed a record number of classification and verification exercises on behalf of our member nations in support of their objectives for wheelchair athletes at the forthcoming Paralympic Games in Sydney.

During the period under review, Mats Laveborn with the support of the Executive Director ISMWSF, continued his work on the preparation of an ISMWSF Athletics Classification Handbook. This has now been published © and is available for purchase.

Refinement to the wheelchair classification is currently under review. Mats Laveborn is currently soliciting comment and suggestion with a view to formulating a proposal for endorsement and adoption at the forthcoming ISMWSF Athletics meetings in Sydney.

Following the announcement of Chris Cohen and Sue McKiernan at the end of last year that they would not be seeking re-election for ISMWSF Athletics at its 2000 General Assembly, the Federation has spent the intervening period consulting co-ordinators, athletes and nations for their thoughts, opinions and suggestions as to the future structure and operation of the ISMWSF Athletics Section. The Athletics General Assembly will therefore include elections this year, rather than in accordance with the usual ISMWSF quadrennial period of post paralympic year. A discussion paper prepared by Bob McCullough, President ISMWSF was distributed to the nations and formed basis for ongoing discussion. This activity has highlighted the following:

- there is confusion with regard to the respective responsibilities and authorities of ISMWSF Athletics and IPC Athletics
- the autonomous functions of ISMWSF Athletics (rules, regulations, classifications, standards and training) must be preserved and more effectively delivered
- conditions must be improved for ISMWSF Section Officers to function more effectively
- delineation between IPC Athletics and ISMWSF Athletics personnel and function must be more apparent

- More ISMWSF official and sanctioned competition situations need to be available to meet athlete aspirations, and autonomous sport projections as well as more effectively supporting the organisational objectives of IPC and Paralympic Games Organisers
- Recruitment of volunteer technical and administrative experts within the sport needs to be addressed to expand the volunteer base to more comprehensively support the autonomous and independent functions of ISMWSF Athletics
- Value of ISMWSF contribution to IPC Athletics needs to be acknowledged and supported by IPC

A proposal paper circulated with the Athletics AGM papers incorporates the above points and addresses their implementation within a new organisational infrastructure and operational remit, autonomous to that of IPC Athletics, and managing the sport at all international levels on behalf of the nations in ISMWSF membership. This proposal also bears in mind the projected evolution of the ISMWSF/ISOD amalgamation and the new section will therefore represent the interests of physically disabled athletes within the sport of Track & Field Athletics.

It is felt that this will service the needs of the majority of our members, incorporating wheelchair and standing disabilities, and so bring a more cohesive approach to the operation of the sport for athletes with a physical disability. The formulation and application of universal programmes and strategies in development, training and education which ISMWSF has introduced in coaching and classification and will further address in the areas of event management, sports administration and anti-doping education will reinforce this approach to the mutual benefit of the sport and nations' athletes. These will form an essential and fundamental basis on which to build an effective infrastructure to best serve the athletes' needs from grass roots to elite.

Athletes participating in the sport of athletics constitute the majority percentage of national and international programmes, both as individual events and within multi-sports Games programmes.

ISMWSF Athletics will kick off the new quadrennium with the commitment to not only maintain the programmes it currently delivers on behalf of wheelchair athletes, but also to expand and develop these to incorporate a broader community of athletes with a physical disability at international level. The management and administration of the sport will be centrally co-ordinated through staff appointment, thus giving sport specific support to the implementation of systems and procedures inherent with effective delivery of services to the nations.

Our major events programme for the quadrennium in the sport has started with promise. Bids for European Wheelchair Half Marathon and European Track & Field Championships 2001 have been prepared.

### **Fencing**

List of events for period September 1999 to October 2000

#### **1999**

World Wheelchair Games	Christchurch, NZ	Oct 10-18
World Cup Fencing	Budapest, Hungary	Oct 30-31

#### **2000**

World Cup Fencing	Oviedo, Spain	Feb 25-27
World Cup Fencing	Lonato, Italy	May 26-27

World Cup Fencing

Budapest, Hungary

July 14-16

**Bids Pending 2001/2002:**

World Cups (3 for year)

Intimation received from Spain (2), USA, Italy and Poland

European Championships

Bid pending from Faenza, Italy

World Championships 2002

Intimation received from Italy

The recently introduced World Cup series goes from strength to strength, with high participation levels demonstrated at the events held during the period under review and continued and increasing interest from nations in staging future World Cups. These, together with bids received for Regional (European) Championships 2001 and interest in staging World Championships 2002 indicate a healthy and varied competition programme for wheelchair fencers in the coming quadrennium.

An intensive workload for the period for the Wheelchair Fencing Section, under the Chairmanship of Alberto Martinez Vassallo, includes addressing and refining competition rules and regulations specific to fencing for the disabled and their planned publication as a finite version which incorporates in full the FIE rules. Preparatory work is also being undertaken on a new ranking system for the quadrennium 2000 to 2004, refinement of protocol regulations for International Wheelchair Fencing Committee approvals of equipment for wheelchair fencing and internal regulations for the function of IWFC personnel, such as members of the Committee, TD s and Classifiers.

The General Assembly for Wheelchair Fencing in Sydney will therefore concentrate on the technical operations of the sport. Alberto Martinez Vassallo is also working on the presentation of a proposal for Fencing for the Physically Disabled incorporating both wheelchair and standing events within the sport. The Classification Commission, under the Chairmanship of Dr Luca Michelini has already prepared a classification proposal in support of this initiative, which will be presented to the Fencing General Assembly of Nations in Sydney.

Like all sports on the Paralympic programme, the period 1999/2000 culminated in the finalisation of qualification and classification verification exercises associated with participating countries' objectives in the sport at the Paralympic Games in Sydney. These have been ably undertaken by the Committee and are the subject of Contractual Agreement SPOC/IPC/ISMWSF Wheelchair Fencing Committee. Preparation work for Sydney has also included training of SPOC officials in wheelchair fencing rules and regulations. The Technical Delegate for the event, Mr Alberto Martinez Vassallo has pursued his obligations on behalf of the 84 participating fencers diligently.

Preparations for development initiatives are being targeted regionally outside of Europe and are supported by endeavour to secure level of funding to purchase fencing frames from SPOC and a request to new regional body being established for Asian Zone to create regional grass roots to championship level competition situations.

**WHEELCHAIR RUGBY**

Opportunity was provided for wheelchair rugby players to compete at international level within the World Wheelchair games in Christchurch last year. ISMWSF objectives in this respect were aimed at following and complementing the scheduled zonal championship for wheelchair rugby. It was, however, unfortunate that the IWRF were unable to secure the

realisation of the planned regional and Paralympic qualifying competition and this was cancelled at late date with no time to upgrade the Games competition to take its place.

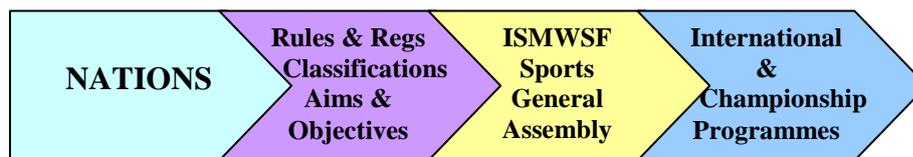
Growth factors within the sport of wheelchair rugby show predominant activity within the European Zone supported by sustained development strategies and demonstrating increasing level of countries participating in the sport throughout the region. The 2<sup>nd</sup> Welsh International Tournament in wheelchair rugby (May 10<sup>th</sup> to 13<sup>th</sup> this year) was specifically sanctioned for international training and accreditation of officials and classifiers in the sport.

Objectives of the sport’s Executive Committee during the period under review were firmly focused on the Paralympic Games, the staging of which heralds the first full medal event for the sport at paralympic level - a fitting achievement for a relatively new sport to the international scene. As with other sports additionally on the Paralympic programme, qualification and classification verification exercises have been undertaken in support of SPOC/IPC objectives.

Much discussion during the period under review has centred on the advantages and disadvantages that the sport derives from being under the umbrella of ISMWSF and whether or not now is an appropriate time to build a separate membership base and function to that established within the ISMWSF. A position paper has been prepared by the Chairman of the sport, Mr Pawel Zbieranowski, and this is included within this publication for ISMWSF member nations’ consideration, together with comment and recommendation from the President ISMWSF in his report.

### **CUE SPORTS, HANDCYCLING AND LAWN BOWLS**

The wheelchair sports of Handcycling, Cue disciplines and Lawn Bowls maintain Championship and international programmes and have development objectives aimed at gaining/regaining Paralympic programme status. This is achieved through the singular endeavour of ISMWSF through volunteer expertise, provision of staffing support and delivered as membership service benefit to the nations



(Fig 2)

### **CUE SPORTS**

Events for period:

#### **1999**

Euro Tour	Backnang, Germany	Sep 4-5
Invitational International Snooker Tournament	Stockport, UK	Sep 18-19
World Wheelchair Games	Christchurch, NZ	Oct 10-18
Euro Tour	Innsbruck, Austria	Nov 21

#### **2000**

World Championship Pool	Deinze, Belgium	May
-------------------------	-----------------	-----

The relationship with the World Pool Association (WPA) continues to be strengthened, with Martin Hennin, Chairman of Cue Sport Section in regular contact and discussion so that activities are linked and joint promotional, developmental initiatives undertaken. It was with WPA support that the inaugural World Wheelchair Pool Championships were established during the World Wheelchair Games in Christchurch last year.

Future projections are aimed at increased integrated competition situations within the pool discipline of cue sports. Similar strategies are aimed at boosting the participation levels for wheelchair snooker and carom billiard players.

### **HANDCYCLING**

ISMWSF has established a Handcycling Group, under the Chairmanship of Tom Doughty. Although in its infancy at international level, initiatives have included the clarification of the rules of the sport to ensure that universal rules and standards will apply at international level in regard to equipment and classifications.

As with the development of all sports at international level, this is a prerequisite to the sport's promotion. An appropriately recognised infrastructure capable of developing international programmes and competition calendar will support the sports development at international level and its ultimate goal of paralympic programme status.

### **LAWN BOWLS**

The loss of paralympic programme status has resulted in a setback to the sport internationally. The current international sports infrastructure which focuses on paralympic status as the sole rationale for national funding of bowlers' participation at international level has impacted detrimentally on the sports' endeavours to promote and redevelop a viable programme at international level.

Despite this setback, ISMWSF has pursued a proactive approach to the continued promotion of lawn bowls internationally. Encouragement and support has been given to the initiatives of Bill Bradley of New South Wales, Australia who will be staging an Open National Championship, sanctioned by ISMWSF, for wheelchair bowlers in November 2000.

Plans are also well in hand for an official ISMWSF Lawn Bowls International Event to be staged in Mojacar, Spain in October, 2001. Several meetings have been held with the organisers of this event, the British Wheelchair Bowls Association, during the period under review, and co-ordination activities have also been supported by the Spanish Federation of Sport for the Physically Disabled.

### **OTHER SPORTS**

ISMWSF expertise and functions are also instrumental to the activities of other sports, termed IPC Championship sports : Archery, Equestrianism, Powerlifting, Shooting, Swimming and Table Tennis. This important and essential role is reflected in ISMWSF's continued presentation of opportunity for these sports to be included in our multi-sports Games programmes and in the activities undertaken by ISMWSF and its national members at grass roots athlete, volunteer, official and classifier recruitment and development levels. As recognised by the IPC in their organisational byelaws and reiterated by the IPC Sports Council, the IOSD (CP-ISRA, IBSA, INAS-FID, ISMWSF & ISOD) role is an integral part of the whole sports for disabled movement and is necessary for the continued success of the IPC and all sports.



(Fig 3)

**1999 World Wheelchair Games, Christchurch, New Zealand**

ISMWSF’s cornerstone of competitive opportunity, the World Wheelchair Games, and the forerunner of the Paralympic Games, was staged in Christchurch, New Zealand in 1999.

Hosted by Christchurch City Council, they proved to be a successful venture. The organisation and staging of the event, realised through partnership working of ISMWSF and the Organising Committee under Neil Blanchfield demonstrated once again what can be achieved in terms of good quality competition in a wide range of wheelchair sports with the right blend of commitment, enthusiasm, experience and expertise. Events contested were :

- |                         |  |                   |                     |
|-------------------------|--|-------------------|---------------------|
| <b>Archery</b>          | <b>Athletics</b>                             | <b>Cue Sports</b> | <b>Fencing</b>      |
| <b>Lawn Bowls</b>       | <b>Powerlifting</b>                          | <b>Swimming</b>   | <b>Table Tennis</b> |
| <b>Wheelchair Rugby</b> | <b>Twin Basketball (Demonstration Event)</b> |                   |                     |

The event offered athletes in the majority of sports on the programme the opportunity for their results to count for paralympic qualification, as well as classification status verification. Competitions were keenly contested with world records being broken in Wheelchair Field Athletics. The Organising Committee was proud to have secured the World Championships in Archery and World Wheelchair Pool Championships, working in conjunction with IPC Archery SAEC and the ISMWSF Section of the World Pool Association (Able-bodied world governing body) respectively. Opportunities for sanctioned competition were also offered to IPC shooting, swimming and table tennis. It was unfortunate that IPC Shooting SAEC were troubled by the sanctioning of two events in proximity to each other and entry level to the Shooting competition in New Zealand suffered from this decision.

The Games, however, proved to be a fantastic experience for athletes, volunteers and officials – with Australia at the top of the medal table (a foretaste of the Sydney Paralympic Games?) followed by China and Brazil - a tremendous opportunity to offer our member nations and their athletes to hone their skills. Thanks go to Christchurch, New Zealand for embracing the Games and to the Organising Committee and all volunteers for recreating the Stoke Mandeville Games on the other side of the world.

Bids are currently being sought for the 2002 Games - nations are requested to consider hosting the premier event which will celebrate 50 years of international competition provided by the ISMWSF and the thousands of wheelchair athletes who have passed through its portal.



(Fig 4)

# WHEELCHAIR RUGBY POSITION PAPER

## PAWEL ZBIERANOWSKI

### POSITION PAPER OF THE INTERNATIONAL WHEELCHAIR RUGBY FEDERATION ON BECOMING AN INDEPENDENT SPORT FEDERATION

The issue of the IWRF becoming an Independent Sport Federation has been on our agenda for quite some time now. This intent has been discussed at various meetings, both official and informal. Further to these meetings and assessment of the issues surrounding the IWRF becoming an independent and autonomous Sport Federation, our Executive Committee as well as the countries participating in WR, gave strong support of this undertaking.

I would like to take this opportunity to officially inform the ISMWSF about the Wheelchair Rugby Sport Section wish and desire to become an Independent Sport Federation. This form of action follows the example set by the Wheelchair Basketball, which signed a "Letter of Agreement" with the ISMWSF in 1994.

The IWRF intends to reach a very similar type of agreement with the ISMWSF. This will pave way to the future relationship between these two Federations which will be based on mutual recognition, respect and cooperation.

Further to the ISMWSF's recent change of direction and focus of attention on:

- providing services to member countries
- development support of new sports or those requiring assistance
- amalgamation with ISOD

and expression of official support for sports becoming autonomous, the independence of the IWRF is a natural course of action.

IWRF is a specific sport organisation set and designed to serve persons with locomotor disabilities which are classifiable and comparable to the spinal cord injured quadriplegic male and female athletes. Our rules and regulation are in place to support the day to day business and interest of all those who are participating in WR. This focussed approach gives them a maximum of attention and recognition.

IWRF's level of administrative as well as technical organisation, clearly indicate that **now** is the time to become an independent and autonomous Sport Federation.

Here is a presentation of the "Background Information" about the reasons for the IWRF's move toward the autonomy.

The sport of Wheelchair Rugby (WR) has been developed in 1977 in Canada. Over the period of these 23 years WR grew enormously, through:

- rapid growth in Canada, which was joined by the USA in 1982
- reaching out to Europe in 1987

- establishing an International Competition in 1989
- forming an International WR Organising Committee as the predecessor to the IWRF
- establishing the IWRF (constitution, international rules, classification) and becoming an ISMWSF Sport Section
- receiving a Paralympic Sport Status in 1995
- holding World and European Championships since 1995
- becoming a Paralympic Sport in Atlanta in 1996 (this status was awarded by the IPC in 1995)
- having 22 countries and over 1500 athletes worldwide participating in WR at the present time
- obtaining a secure financial position through the sponsorship by Molten Corporation (US \$50,000.00 spread over 4 years 2000 – 2004)
- obtaining a financial support from the IPC Sport Council of US \$7,000.00 per year
- ongoing promotion of our sport in various countries on all continents

The sport of Wheelchair Rugby has grown and matured over the course of the past 23 years and particularly during the last 7 years since the formation of the IWRF. The ability to function autonomously is being demonstrated through:

### **1. Administration**

The IWRF has its own Executive Committee (9 members), constitution, election system, etc. The IWRF comprises of three Zones: Americas, Europe and Oceania (which presently includes South Africa and Japan). Each Zone has their own Executive Committee set on similar basis as the IWRF Executive Committee.

### **2. Technical**

The IWRF has its own: Rules of the Game, Technical Manual, Case Book, Process for Certifying International Officials, Equipment subcommittee.

### **3. Classification**

The IWRF has its Classification System, Classification Manual, Process for Certifying International Classifiers.

### **4. Competition**

The IWRF has its Calendar of Events: Paralympic Games, World and Zone Championships, Sanctioned International Tournaments, Invitational Tournaments, Bid Document, World Ranking System, Competition Regulations.

### **5. Development**

The IWRF holds (annually) clinics in various countries and has established contacts with 20 more countries. Our clinics target the areas of:

- general sport development for new coaches, players
- classification
- rules and officiating
- technological development of equipment

### **6. Finances**

The IWRF financial position is the best ever. Our revenues are from the sponsorship by the Molten Corporation – US \$50,000.00 spread over 4 years, IPC Sport Council – US \$7,000.00 on annual basis, Sanction fees, donations from member countries and general fund raising.

Another important reason for the IWRF move toward the independence, is based on the fact that as an ISMWSF Sport Section, it cannot fulfil and/or follow some of the aspects and requirements of the ISMWSF Constitution. Below are IWRF's main concerns with regard to the ISMWSF constitutional rules, regulations and related limitations:

- that sports hold their AGMs every year and the reports from these meetings are to be submitted annually as prerequisites in order to receive the financial support of £600.00 from the ISMWSF
- that the elections in each sport must be held one year after the Paralympics (same as ISMWSF)
- that every ISMWSF member country is an automatic member of all Sport Sections
- annual support of £600.00 is far below our needs and administrative requirements of daily operations
- limitations related to obtaining sponsorships, collection of membership fees.
  - The above requirements are not feasible to fulfil by the IWRF. As a result the IWRF is not able to comply with them. This carries actual as well as potential consequences of:
    - not being able to receive the £600.00 of annual support
    - such open and general “membership” being prohibitive to having a quorum at any meeting, thus not being able to undertake or make any decision and/or conduct elections
    - being unable to carry full sponsorship campaign

There is a broad meaning of the IWRF independence.

There are rights and benefits, privileges, obligations and responsibilities. Here is a general outline of these areas:

- Rights and benefits of self governing through own Constitution, Bylaws, rules and regulations.  
New Constitution: time of elections, meetings, composition and role of the EC members, membership of nations, etc. We will be able to establish a document which will be appropriate for our sport.
- Rights to and benefits of representing itself, cooperate and interact with the IPC (very important issue) and other relevant organisations, like ISMWSF, Paralympic Organising Committee, International Rugby Board, etc
- Rights to and benefits of obtaining sponsors, funds and do fund raising without being affected by an “umbrella” federation.
- Privilege to be recognised as an Independent Governing Body for the sport of Wheelchair Rugby. If we will chose, we may get involved in and negotiate some form of affiliation with the International Rugby Board which governs the sport of Rugby. Some countries have already began this process by establishing contacts with their National Rugby Associations (GB, Australia, New Zealand, South Africa, USA).
- Obligation toward countries, assisting them with development, classification competition and technical support as well as with organisation and holding of tournaments.
- Responsibilities of:
  - establishing full, open, constant and timely communication with and between the countries

- handling all of its administrative, financial and promotional work
- officially registering IWRF as a Sport Organisation (charity number)
- having an open relationship with all of the National Wheelchair Rugby Organisations and the National Wheelchair/Paralympic Sport Organisations.

ISMWSF international role as an International Wheelchair Sport Federation is undisputed. This is the organisation which began the sport for the disabled. The traditions carried by the ISMWSF will remain for ever.

As mentioned earlier there is a time when a sport needs to become independent in order to be able to govern itself on the appropriate level and meet the needs and requirements of its athletes, coaches, volunteers, etc.

The IWRF through signing of the “Letter of Agreement” with the ISMWSF, is seeking to establish a new cooperative relationship between the two Federations which will be based on partnership and cooperation in order to serve the wheelchair athletes around the world.

On behalf of the IWRF

June 8, 2000

Pawel Zbieranowski  
IWRF, President

# SPORTS SCIENCE & MEDICAL OFFICER'S REPORT

## DR ORIOL MARTINEZ

I present this report in my capacity as ISMWSF sports Science & Medical Officer.

I summarise the activities of the Sports Science and Medical Committee to cover the period up to the Paralympic Games in Sydney 2000.

### **1. Development of Criteria for the recruitment and training of Classifiers ISMWSF:**

The basic formation should be on 2 levels:

- Level 1: Introduction, formation and practicalities in Evaluation and General Classification ISMWSF, - Officer of SS&MC.
- Level 2: Sport Specific Classification - Sports Section Officers.

Objectives:

- To unify ISMWSF along with other federations and the IPC.
- To establish a basic information and educational programme for all countries, to be guided by the ISMWSF SS&MC.
- To maintain specific information database of wheelchair sport classification.
- To maintain an up-to-date database of ISMWSF Classifiers.

### **2. Development Evaluation and General Classification Manual ISMWSF:**

A draft manual will be prepared in English and Spanish in collaboration with Dr. Cairbre McCann before the Paralympic Games in Sydney 2000. With Executive Committee approval, the SS&MC will present the draft to the ISMWSF nations who will aid the development of the criteria for the introduction to general Classification principles ISMWSF.

### **3. Formation of ISMWSF MAP System for wheelchair athletes:**

With ISMWSF Executive Committee approval, the SS&MC will inform member countries of the MAP System and the use of drugs in wheelchair athletes. It will be the total responsibility of the countries and athletes to inform the IPC MAP System. This should be sent to Dr. Oriol Martínez via my personal E-mail address [20307jmf@comb.es](mailto:20307jmf@comb.es), in order to maintain confidentiality.

The system will consist of a country sending a request via E-mail, for questionnaire which should be completed in English and returned to the SS&MC. The SS&MC will respond with comments and advice.

#### **4. ISMWSF Seal of Approval System for research into wheelchair sports projects:**

The SS&MC requests the support of the ISMWSF Executive Committee in carrying out a wide application of a Seal of Approval among ISMWSF member countries, Universities and research Centres worldwide. The SS&MC proposes to send via the Secretariat, a mailing to member countries and institutions informing the type of projects requesting the seal approval:

- Projects concerned with wheelchair sport
- Institutions who support the project
- Authors of the project
- Summarization of the project
- Two copies of the completed project

The SS&MC proposes that a Seal of Approval Certificate is granted in each case with a legal regulation for its use when appropriate.

#### **5. Meetings of the SS&MC at the Sydney 2000 Paralympic Games:**

The SS&MC intends to host two official meetings during the Paralympic Games in Sydney:

- ISMWSF Sport Science & Medical Committee meeting
- Meeting open to member countries to present the following:
  - Criteria for the formation of general classifiers ISMWSF
  - Presentation to the Evaluation and General Classification Manual ISMWSF (draft)
  - Seal of Approval for Research.

The dates of the meetings are yet to be decided.

With the above proposals, the SS&MC seeks to provide a service to ISMWSF member countries and to continue supporting the Development Plan ISMWSF.

Sincerely yours,

Dr. Oriol Martínez  
ISMWSF Sports Science & Medical Officer

## HON TREASURER'S REPORT BOB PATERSON

As Hon Treasurer I have pleasure in submitting my report and financial detail of the Federation's activities. I have endeavoured to provide as comprehensive picture as possible and the report therefore covers the period under review (1999) as well as progress detail on the current financial year (2000).

### **1999**

As can be seen from the enclosed extract of the company's financial report, 1999 produced a surplus of £11,854 - a significant improvement on the 1998 result when there was a deficit of £9,204.

The total turnover of the Federation in 1999 was below £100,000 which permitted us to forego a formal audit. Instead, the financial statement was prepared by the independent firm of accountants, P J Clark & Co, without charge.

In comparing 1998 to 1999 figures, members will notice a considerable decrease in financial activity. This is due to the fact that the ISMWSF did not take financial responsibility for the organisation of the World Wheelchair Games. For the first time, the organisation of the event was not undertaken at Stoke Mandeville. Christchurch City Council, New Zealand, with considerable input from the Sport Sections and, of course, our HQ staff, successfully brought the Games to fruition in October 1999. Our figures for 1999 therefore reflect the capitation fee income only, there being no income and expenditure on the Federation's part for Games organisation and management.

ISMWSF has continued to provide the resources, both human and financial outlay for Wheelchair Sports Worldwide activities in fundraising. The 1999 accounts include an amount of £15,367 in the financial statement which covers expenditure undertaken by the ISMWSF during that year on Wheelchair Sport Worldwide's behalf. These expenditures are reimbursed to the ISMWSF from the WSW account on a regular basis and are reflected on the income line "Wheelchair Sports Worldwide Refund" in the ISMWSF financial report to 30 June 2000, also enclosed.

### **2000**

In light of the endorsement of a deficit budget for the year 2000, strict monitoring and adjustment has been a regular exercise throughout the first 6 months of the current year. A half year statement of actual income and expenditure together with predicted end of year budget forecast is included within this publication and reflects the careful attention that has been given to reducing the deficit.

The repayment of VAT associated with the Games 98 exercise is still a contingency that we are addressing. Consultation and negotiation with HM Customs and Excise is ongoing and aimed at reducing the amount to be repaid and to clarify the future application of VAT to the Federation's activities.

## **2001**

ISMWSF's activities for 2001 will rely more heavily on financial contribution from Wheelchair Sports Worldwide. Financial planning will need to incorporate the decisions being made at this General Assembly and the interim preparations during 2001 associated with the establishment of a new organisation.

Budget 2001 will therefore reflect all considerations facing ISMWSF in preparation for the commencement in January 2002 of a new organisation's operation without interruption, alongside our regular activities on behalf of member nations.

In conclusion to this report, I would like to congratulate the Secretariat for continuing to meet the challenges put before it and for the careful attention given to all aspects of the organisation's activities.

R I Paterson  
Honorary Treasurer ISMWSF

# FINANCIAL STATEMENTS

## **Accountants Report to the Directors on the Unaudited Accounts of**

### **International Stoke Mandeville Wheelchair Sports Federation Limited** **(A Company Limited by Guarantee)**

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31<sup>st</sup> December 1999 set out in these accounts and you consider that the company is exempt from an audit and a report under Section 249(A)(2) of the Companies Act 1985.

In accordance with your instructions we have compiled these unaudited accounts, in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

.....  
**P J Clark & Co**  
**Accountants**

3 Redman Court  
Bell Street  
Princes Risborough  
Bucks  
HP27 0AA

**Dated:**

**International Stoke Mandeville Wheelchair Sports Federation Limited**  
**(A Company Limited by Guarantee)**

**Consolidated Statement of Financial Affairs for the Year Ended 31<sup>st</sup> December 1999**

	<b><u>Notes</u></b>	<b><u>1999</u></b>	<b><u>1998</u></b>
<b><u>Incoming Resources</u></b>			
Capitation		39680	175058
Membership and Sanction Fees		38653	41416
Fund Raising and Donations		4679	6772
Other Operating Income		2184	7106
Investment Income		1884	5065
		<b><u>87080</u></b>	<b><u>235417</u></b>
<b><u>Total Incoming Resources</u></b>			
<b><u>Resources Expended</u></b>			
World Wheelchair Games		2374	156439
Management and Administration of Company's other principal activities		<u>72852</u>	<u>88182</u>
		<b><u>75226</u></b>	<b><u>244621</u></b>
<b><u>Net Incoming Resources for the Year</u></b>			
		<b><u>11854</u></b>	<b><u>-9204</u></b>
<b><u>Fund Balances Brought Forward</u></b>			
		68979	78183
<b><u>Fund Balances Carried Forward</u></b>			
	<b>8</b>	<b>£ <u>80833</u></b>	<b>£ <u>68979</u></b>

**International Stoke Mandeville Wheelchair Sports Federation Limited**  
**(A Company Limited by Guarantee)**  
**Consolidated Balance Sheet as at 31<sup>st</sup> December 1999**

	<u>Notes</u>	<u>1999</u>	<u>1998</u>
<b><u>Fixed Assets</u></b>			
Tangible Fixed Assets	5	4387	5441
<b><u>Current Assets</u></b>			
Debtors	6	38423	21825
Cash in Bank and in Hand		74685	77455
		<u>113108</u>	<u>99280</u>
<b><u>Liabilities</u></b>			
Amounts Falling Due within One Year	7	36662	35742
		<u>        </u>	<u>        </u>
<b><u>Net Current Assets</u></b>		76446	63538
<b><u>Net Assets</u></b>		£ <u><u>80833</u></u>	£ <u><u>68979</u></u>
<b><u>Accumulated Funds</u></b>			
General Fund	8	58628	46774
Dr Nakamura's Fund	8	1863	1863
Special Fund	8	20342	20342
		£ <u><u>80833</u></u>	£ <u><u>68979</u></u>

For the financial year ended 31<sup>st</sup> December 1999 the company was entitled to exemption from audit under Section 249A(1) Companies Act 1985, and no notice has been deposited under Section 249B(2) Companies Act 1985. The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 Companies Act 1985 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit for the financial year in accordance with the requirements of Section 226 Companies Act and which otherwise comply with the requirements of the Companies Act 1985 as far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and represent a summary of information from the Annual Accounts which were approved by the Executive Management Committee of the International Stoke Mandeville Wheelchair Sports Federation on August 24<sup>th</sup> 2000

The International Stoke Mandeville Wheelchair Sports Federation is a registered Charity No. 1011552, and a Company Limited by Guarantee No. 2713410.

These summarised accounts may not contain sufficient information to allow for full understanding of the financial affairs of the charity. For further information the full annual accounts and accountants report should be considered. Copies of the Board of Management and Financial Statements are available from: ISMWSF, Olympic Village, Guttman Road, Aylesbury, Bucks HP21 9PP, UK.

The financial statements will be submitted to the Charities Commission and Registrar of Companies.

**ISMWSF Actual Income & Expenditure to 30.6.00**

<u>Income</u>	Actual to 30.6.00 £	Budget 2000 est. at GA 99 £	Budget end of year 2000 prediction £
Secretariat			
Membership Fees	46,450.00	46,250.00	47,500.00
Capitation	7,200.00	16,000.00	8,000.00
Sanction	2,171.00	2,000.00	4,000.00
Event Management	0.00	10,000.00	0.00
Wheelchair Sports Worldwide Refund	14,432.00 ♦	20,000.00	17,000.00
Wheelchair Sports Worldwide Contribution	0.00	0.00	5,000.00
Specified ISM Funding already estab in WSW Acc	3,998.00	0.00	5,000.00
General Grants/Donations	3,061.00	5,000.00	5,000.00 *
IPC Grants (sports, development & training)	0.00	0.00	5,000.00
Sales	0.00	0.00	100.00
Interest on Investments	1,375.00	250.00	2,500.00
ISOD Contribution	0.00	0.00	820.00
Sundry	0.00	0.00	500.00
	<b>78,687.00</b>	<b>99,500.00</b>	<b>100,420.00</b>
 <u>Expenditure</u>			
<u>Membership Services</u>			
Salaries	27,355.00	54,590.00	54,590.00
Communications	2,042.00	6,000.00	4,000.00
Office Costs	2,245.00 ♥	8,000.00	5,000.00
Publications(General, including Annual Report)	0.00	0.00	1,000.00
Travel & Subsistence (meetings)	44.00	500.00	100.00
Equipment	84.00	250.00	100.00
Staff Training	35.00	0.00	50.00
IT development, GEMs, PasSPort to Sport (WSW specified funding)	3,998.00	0.00	5,000.00
 <u>Sport Service</u>			
Allowance (annual budget)	811.00	9,000.00	2,000.00
Athletics Coordinator p/t	0.00	0.00	6,000.00 ♣
Sanction fees	800.00	0.00	1,000.00
IPC Grants	0.00	0.00	5,000.00
Event Management	0.00	10,000.00	0.00
Sports Publications	0.00	0.00	0.00
Development & Training CAD	0.00	9,000.00	0.00
Staff Training	0.00	0.00	0.00
 <u>Executive Service</u>			
ISMWSF Meetings	2,534.00	10,000.00	12,035.00
Other Meetings	336.00	2,000.00	500.00
Officer's Allowances/Expenses	2,606.00	2,000.00	2,750.00
Expenses associated with interim work group for new org	0.00	0.00	1,000.00
 <u>Finance Service</u>			
Audit/Professional Services	43.00	0.00	250.00
Affiliations	501.00	0.00	501.00
Bank Charges	196.00	250.00	250.00
 <u>Wheelchair Sports Worldwide Foundation</u>			
General	3,283.00 ❖	3,000.00	3,600.00
Contingency	0.00	2,500.00	0.00
Sundries	333.00	0.00	400.00
	<b>47,246.00</b>	<b>117,090.00</b>	<b>105,126.00</b>
 Surplus/Deficit	<b>31,441.00</b>	<b>-17,590.00</b>	<b>-4,706.00</b>
 VAT Repayment on 1998 Games			<b>15,000.00 ♣</b>

Note:                   ♦ including UK Sports Council funding for Secretary General/LGPSF Grant etc  
♣ Executive Committee Meeting decision May 5th 2000  
♦ Contribution level includes reimbursement of expenditure already undertaken by ISMWSF in 1999 on behalf of WSW PR/Marketing/Fundraising activities  
♥ Office Costs = Employer and Public Liability and Travel Insurance, rent, stationery, reference books etc.  
❖ Includes Donations/incomes paid to ISMWSF and transferred to WSW.  
♠ Under negotiation

# WHEELCHAIR SPORTS WORLDWIDE FOUNDATION CHAIRMAN'S REPORT BOB McCULLOUGH OAM



## INTRODUCTION

As part of the overall development of the International Stoke Mandeville Wheelchair Sports Federation a Foundation in the name of Wheelchair Sports Worldwide was established in September 1998 as the funding arm of the organisation. The founding trustees of the Foundation are:

- Bob McCullough O.A.M. (Chairman)
- Dr John Falconer Grant A.M. O.B.E.
- Joan Scruton M.B.E.
- Andy Bowden

The Foundation has a number of Patrons including:

- Professor Sir Harry S.Y. Fang
- The Rt Hon The Lord McColl
- Dawn Fraser O.B.E. A. O.
- His Highness Sheikh ben Sultan Al Nahyan, President of United Arab Emirates

## ACTIVITIES 1999

The Foundation in its formative years has been heavily dependant on volunteer work and the support of the ISMWSF Secretariat. Nevertheless despite being without full time staff support the Foundation has made progress. Some of the activities and achievements are:

- The administration and fundraising for the 'Man of Steel' project which involved, Jon Amos, a British wheelchair athlete handcycling from Darwin in Northern Australia to Adelaide in the South, a distance of some 3074 kilometres. This project attracted support from a wide range of organisations including Rotary in Britain and Australia, Lions International in Australia, British High Commissioner in Australia, Australia House in England, Australian and British Schools, British Broadcasting Corporation, Australian Broadcasting Corporation, Royal British Commandos, Australian commercial television and radio broadcasters and the public both in England and Australia.

The Australian Northern Territory Government through the Chief Minister of the Northern Territory, Hon Dennis Bourke along with the Mayor of Darwin provided excellent support in the Northern Territory. Reception in South Australia included a formal reception for Jon Amos and his support team with the Governor of South Australia.

While the project resulted in a financial break even situation, the overall success of the project in terms of creating an awareness was excellent.

- The development of the PasSport to Sport system for use in the storing of Athletes and Officials data ranging from personal details to athlete classification details. This system is now ready to be implemented once the necessary financial resources are made available and the facility will provide a much needed tool in the area of a 'Register of Athletes' and individual records and rankings.
- Work in the development of the Guttman Event Management System (GEMS) has continued although it is currently being set aside because of other priorities, nevertheless the system will be available for use in major ISMWSF events. Funding for this project has been provided by the Ludwig Guttman Paraplegic Sports Foundation.
- As reported in the Secretary General's report a number of product endorsements have been and are being negotiated by the Foundation which are generating some income. The Foundation is confident that with a full time marketing person the area of 'product endorsement' could in effect generate considerable income for the Foundation.
- The inaugural Dawn Fraser International Wheelchair Sports Awards proved popular and of benefit to the athletes. The event which was also used as a fundraiser in 1999 raised funds for the Foundation and also contributed towards the purchase of Handcycles for use at the Sydney Academy of Sport for the development of the sport in the Pacific and Asia regions. It is intended to continue with the awards system on an annual basis.
- The first course of the Coaching Athletes with a Disability was conducted in August 1999 and further courses will be offered in 2000/2001 once financial and human resources become available.

### **TRUSTEES MEETINGS**

A meeting of the Trustees was held in May 2000 with all Trustees present.

### **FINANCIAL**

The financial report on the Foundation is attached and includes transactions completed in Australia in connection with the 'Man of Steel' and the inaugural International Wheelchair Sports Awards. These projects were handled through a Wheelchair Sports Worldwide Foundation account in Australia.

### **ACKNOWLEDGEMENTS**

The Wheelchair Sports Worldwide Foundation and the International Stoke Mandeville Wheelchair Sports Federation acknowledges the following organisations and individuals who have contributed to the Foundation:

Lions International Australia  
Dawn Fraser  
Rotary International United Kingdom and Australia  
Varna Handcycles Canada  
Northern Territory Government  
Darwin City Council  
British Aircraft Corporation  
Hertz Campervans Australia  
Thrifty Car Rentals Darwin Australia  
Northern Territory Police  
British High Commissioner Australia  
Governor of South Australia  
South Australia Wheelchair Sports Association  
Energy Products Pty Ltd Australia  
Rolac Industries Limited United Kingdom  
Ludwig Guttman Paraplegic Sports Foundation  
Markson Sparks Australia

**SUMMARY**

Considering the Foundation is in its formative years without the necessary human resources to seek financial and other support, the indications are very clear that with such support the Foundation would be successful. The basic concepts of the Foundation are sound and strong consideration should be given to making some provision for at least one professional full time person in the immediate future.

Bob McCullough OAM  
Chairman



**WHEELCHAIR SPORTS WORLDWIDE FOUNDATION**

**Statement on Australian Account from 12 February 99 to 30 June 2000**

<u><b>Income</b></u>	<b>(Australian Dollars)</b>	<b>(£ Sterling)</b>
Donation Professor Sir Harry Fang	1,284.10	504.12
Royalty Payment Energy Products Pty Ltd	1,669.12	655.28
Donation Darwin City Council	50.00	19.62
Donation Intore School NT	100.00	39.25
Transfer from ISMWSF	11,995.00	4,709.13
Palmerston City Council	50.00	19.62
Lions Club Richmond SA	500.00	196.29
Alan Smith & Associates SA	100.00	39.25
IPC South Pacific Region	1,475.00	579.07
Marks & Sparkson	58,229.80	22,860.50
Donations N.T. Government, Shopping Centre Collection etc	1,496.00	587.31
Donations	1,200.00	471.10
Interest	194.72	76.44
<b>TOTAL</b>	<b>78,343.74</b>	<b>30,756.98</b>
<u><b>Expenditure</b></u>		
Thrifty rent-a-car	3,500.00	1,374.07
Travel to Darwin	1,300.00	510.36
Hertz Campervan Rental	8,060.00	3,164.28
Electra Cut Signs	336.00	131.91
Pins WSW	475.00	186.48
Purchase of Bell for Awards Auction	680.00	266.96
Varna Handcycles	18,106.00	7,108.26
Transfer to ISMWSF	31,840.38	12,500.25
Handcycle Freight	1,429.88	561.35
Postage	19.00	7.45
Tax	84.04	32.99
<b>TOTAL</b>	<b>65,830.30</b>	<b>25,844.36</b>
Balance in Australian Account as at 30th June 2000	<b>12,513.44</b>	<b>4,912.62</b>



**WHEELCHAIR SPORTS WORLDWIDE FOUNDATION**  
 Headquarters Income and Expenditure Account for the year ended 31.12.99

<b><u>Income</u></b>	<b>£</b>
Non Specific Donations	6,184.47
Specific Donations	16,760.44
Courses/Seminars/Conferences	5,980.00
Sundry	175.00
	<b>29,099.91</b>

<b><u>Payments</u></b>	
Marketing Consultants	7,500.00
Marketing Expenses	2,482.72
Printing	1,345.38
Public Relations	1,207.56
Conferences/Seminars	1,327.87
Gratuities	250.00
Publications	593.95
Services (Tel)	234.69
Sundry	597.48
Bank Charges	40.00
	<b>15,579.65</b>

	<b>£ 13,520.26</b>
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## ISMWSF MEMBER COUNTRIES

ARGENTINA	JORDAN
AUSTRALIA	KOREA
AUSTRIA	KUWAIT
BARBADOS	<b>LITHUANIA</b>
BELGIUM	MACAU
BRAZIL	MALAYSIA
<b>BULGARIA</b>	MALTA
<b>CAMEROON</b>	MEXICO
CANADA	NETHERLANDS
CHINA	NEW ZEALAND
CROATIA	NORWAY
CUBA	OMAN
CYPRUS	<b>PALESTINE</b>
CZECH REPUBLIC	POLAND
DENMARK	PORTUGAL
EGYPT	PUERTO RICO
FINLAND	SINGAPORE
FRANCE	SLOVAKIA
GERMANY	SLOVENIA
GREAT BRITAIN	SOUTH AFRICA
GREECE	SPAIN
HONG KONG, CHINA	SWEDEN
HUNGARY	SWITZERLAND
INDIA	CHINESE TAIPEI
<b>INDONESIA</b>	THAILAND
IRAN	TUNISIA
IRAQ	<b>UKRAINE</b>
IRELAND	UNITED ARAB EMIRATES
ISRAEL	UNITED STATES OF AMERICA
ITALY	<b>VENEZUELA</b>
JAPAN	

Countries entered in **red** = not paid 2000 membership fee.

Countries entered in **blue** = requested extension to deadline for payment – payment not received.